

FPHRA Board Meeting Minutes
DATE

The meeting was called to order at 7:01 pm via Zoom video conference.

Roll Call

In attendance: Nate Christensen, Amy Stivers, Leslie Hakze, Jeremy Fix, and Neal Carter. Sarah North and Jerry Mills were not present. A quorum was present.

Minutes from last meeting:

- Neal approved the minutes from our last meeting in August. Leslie seconded. All were in favor.

Owner's forum and comments:

- No other homeowners were present.

Financial Report:

- There is still one house that continues to be past due on HRA dues for June. Neal did hand deliver an invoice to this home and sent an email, but this has not helped. Neal can look for a phone number to call. Nate will try again to print the invoice and hand deliver it to the house. September dues are coming up so if they miss another payment they would accrue another late fee.

Pool Report:

- Perfect Pools just needs to drain the pool, winterize, and cover it for winter.
- We may have come out a little under with cost of life guards this season due to not having late nights at all. This may be offset by the cost of the new light installed in the deep end.
- Neal reports that the invoice from Perfect Pools for September was \$6,000 to close out the season. Nate asked if the cost of the new underwater light was on the previous invoice. Generally we get a separate invoice for labor and cost of a maintenance repair item, like the light. The \$6,000 is most likely just the end of the contract fee and does not include the fee on the light. Neal does not have an invoice for the light repair yet. Nate will look in the emails to see if we missed it, but otherwise we may still get this separate invoice for this cost.
- Leslie purchased the thank you cards for the life guards and the cash gifts for the guards was delivered to Kayla (head life guard). Kayla will write the thank you cards and will distribute the gifts to the guards.
- We will need to turn off the trash and recycling pick-up at the pool for the season. We can also turn off the phone line for the winter.
- We need to consider what we want to do with the playground area in the spring. Ben Kristopeit can consult with Nate on this area, as far as what to do from a landscaping perspective (i.e., keep grass, put in mulch, move sprinkler lines, etc.). We will need to decide if we purchase a set next season or build another one.

Beautification Report:

- No clean-up day will be scheduled for the fall. There does not seem to be much of a need right now for dumpsters and then we can save on that cost. We'll hold off until the spring.

Social:

- Food trucks for Saturday Oktoberfest. We were able to get Cubs BBQ and Mike & Mike Taco Truck (Leslie said that may not be the full name). We should be getting brisket and sausage with macaroni and cheese as a side from Cubs--Leslie will call tomorrow to double check. The taco truck will have 3 tacos and 2 empanadas on one plate for \$12. Between the two trucks, we said we would hand out 150 tickets for around 75 per truck. If we need any more than that, we can offer a pay option. So each truck will account for 75-100 people to have enough food on hand.
- Leslie would like to get some sodas and sparkling water (around 75) to put out for people.
- We could also offer some dessert options, as long as we have someone to volunteer to help hand these out, wearing gloves and a mask. Leslie will try to round up a few volunteers for this. We could even offer individually wrapped desserts to ensure hygiene practices related to COVID are upheld. Desserts could be handed out to people as they get their meal tickets. Nate will go to Sam's Club to find some dessert options. The trucks will take the tickets and then count those out at the end of the night to see what we owe.
- Bob Ordonio said there is a bunch of tickets in the shed at the pool from swim team that we can use for the meal tickets. He will get those out for us to use. We can also get the tables out from the shed to set up to distribute tickets and hand out desserts.
- Neal can print the list of addresses from QuickBooks for us to use to check off families for the meal tickets. The tickets will be first come/first served. When the tickets run out, families can pay for meals.
- Trucks will be here around 4:00 pm to set up in the pool parking lot, and they will be ready to serve food starting at 5:00 pm. There will be alternative dietary options such as gluten free and vegetarian, as well. Trucks will stay until they run out of food or it's around 7:00 pm.
- Leslie suggested having a speaker with some music playing to make it more festive.

Communications:

- No report

Old Business:

- No report

New business:

- Annual meeting—we are not sure whether or not we'll be able to have an in-person meeting this year due to COVID-19 restrictions. We may have to plan for a virtual meeting.
- We will need to start looking at the budget and looking at what the dues increase would look like so we are prepared on what to present at the annual meeting. Jeremy will look into pool cost increases. Nate and Neal will look at the budget. We could also get some quotes on ideas for the pool playground area.
- Past legal documents from the board were given to Nate from Hugh Smith (former Forest Park Board President). Nate would like to find a place to keep these safe at the pool area. Jeremy thought we could find space in the boiler room or the shed. Some of the documents may not be necessary to keep because they are so old, but we don't know. This is something we could consult with a lawyer on.
- Nate heard back from Sue Santos on some names to contact regarding a lawyer for our HRA. Leslie will also look into finding some names through family members that are lawyers. This will help us with guidance on matters such as homeowners not paying dues, clean-up on Dry Creek responsibility, and how long to hold onto past board documents.

Meeting was adjourned at 7:45 pm.

Next meeting:

October 13, 7 pm